

PCC Minutes - Holy & Undivided Trinity, Lambley

July 12, 2023

Present:	Phil Cox - Churchwarden	Frances Newsham - PCC secretary & LLM
	David Chambers - Fabric	Jane Williams - Lead Recruiter and Parish Safeguarding Officer & LLM
	Linda Goldby - Flowers	

The meeting was opened by Phil with a prayer and some words from Matthew chapter 18.

<u>Item</u>	<u>Actions</u>
<p>1 Apologies received from Nicky Taylor & Eleanor Wilson</p>	
<p>2 Minutes of the last meeting - these were accepted subject to agreed amendments to the following points:- 4.3, 6.3.1 and 7.1.1 Adoption of the minutes was proposed by David Chambers and seconded by Jane Williams. Agreed unanimously.</p>	
<p>3 Matters arising Correspondence was received regarding the chosen parish representatives for the interview panel. The letters will go on file. The PCC expressed a vote of confidence in Jane Williams as one of our representatives and her importance to the congregation, the PCC and the parish, and her ability to make her own decisions.</p>	
<p>4 <u>Items for discussion</u> 4.1 Cushions - it was agreed that the “red” covered cushion sample (containing medium duty foam) was the best for our needs. We would like these without piping and covered in the “Marine” blue Pimlico washable Band B fabric that was part of our sample swatch. The next steps are to measure the pews and the 2 chairs used by those leading the services in order to obtain accurate cost. The possibility of obtaining a few individual feather cushions covered to match the pew cushions is to be explored for the PCC to consider once the main pricing is known. Frances advised that Rowena might be interested in contributing to the purchase of the pew cushions as she had previously expressed interest in contributing to the replacement of the aisle and chancel carpets, which we have been advised should not be replaced. Frances to speak to Rowena to discover if she would like to contribute. 4.2 Memorial Book - Frances and David fed back on the progress made - 1) Pencilled in items had been noted and then erased, 2) Orders of service from funerals held in church were removed and kept safe for the names and dates of death to be added to the book in due course, 3) The case was opened and thoroughly cleaned inside and 4) The lock was unlocked and then the case was locked. David is to try to source additional keys so that the book can be turned to the correct date before each service in the future and the case securely locked afterwards. It was agreed that 2 matching 4 hole ring binders should be obtained to enable the book to be split into 2 sections of 6 months each thus preventing</p>	<p>FAN</p> <p>DC</p> <p>FAN</p>

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	<p>any further damage to the corners of the pages due to the rings being completely full preventing easy turning of pages. The relevant 6 months book when open would cover the closed book for the other 6 months of the year so this would not be noticeable but would make page turning much easier. Frances and David were charged with sorting out an appropriate font for computer printing of new entries. Frances to write to Sheran Groves regarding her request to add her parents to the book. Frances to advise Julie Gregory that the names of her parents would be added to the book. Once the new binders were purchased, the book split into 2 as agreed, and suitable font identified - Frances would add in the 4 people mentioned above and the ones that had been pencilled in and those whose funerals have already taken place in the church (see also above).</p> <p>4.3 Magnolia tree & tree beside the south porch - David has spoken to the architect and is expecting a letter confirming the necessity for both being cut down at ground level.</p> <p>4.4 Diversity - awaiting further information as to what needed to be discussed.</p>	<p>FAN/DC FAN FAN FAN</p>
<p style="text-align: center;">5</p>	<p>Priest in Charge/Rector's Report not applicable due to the vacancy.</p>	
<p style="text-align: center;">6</p>	<p><u>Ministry & Pastoral Care</u></p> <p>6.1 Safeguarding - Jane has to be registered - Phil Cox to sign the form as we are in vacancy. Jane is booked on a formal Induction course - October 2023. It appears that all the information that Jane needs to access is held electronically on the diocesan dashboard for Holy Trinity which is accessed via the diocesan portal.</p> <p>6.2 Children's Ministry - Messy Church has not taken place in July due to our involvement with the Garage Sale.</p> <p>6.3 Outreach</p> <p>Girl's Night Out is taking place on Friday 28th July. This may take place in the Rectory Garden if the weather permits. It is to be a 70's themed night.</p> <p>Garage Sale the conversations during the Garage Sale were valuable opportunities to talk to people who might not have otherwise come into the church, and as well as those who were attending the sale there were also some people who came into church purely for the refreshments and a natter. We had agreed to share the profits made on the refreshments with the Reed Pond Group so the church gained £46 It was suggested that this money should be put to some specific use rather than just going to pay the bills or the parish share. David proposed that it should go to Messy Church, and seconded by Phil. Agreed unanimously.</p>	

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	<p>6.3 Senior Care - Frances continues to provide services each month at Nottingham Care Village, accompanied on occasion by Jean Judson. Frances has started making pastoral visits again and would welcome suggestions of those who would benefit from such visits.</p> <p>6.4 Lambley Life - Frances requested content for the “News from the Pews” for the August edition of Lambley Life. Suggestions - the usual list of services for the month - in a table please, and in a larger type face. Dates of death and streets for prayer. How much we enjoyed having folks in church for tea/coffee and cakes. To leave out our plans for the Memorial Book, the Angel Festival and Girls Night Out.</p> <p>6.5 Deanery Synod - nothing to report as there had not been a meeting recently.</p>	
7	<p><u>Church Business</u></p> <p>7.1 Fabric - Prior to the September PCC meeting David will make arrangements for the annual boiler service. The roof repairs are ongoing as previously recorded. Frances is to speak to Jonathan Pickett to establish whether it is actually necessary to obtain a faculty for the re-pointing of the last parts of the church tower bearing in mind that these are repairs to be carried out according to the same specification used previously and are not new works.</p> <p>7.2 Finance - Eleanor had circulated the usual finance updates prior to the meeting but was not present so there was no discussion.</p> <p>7.3 Church Diary items to be put in the diary - Girls Night Out on 23rd July, service on 23rd July to be an All Age service, the next PCC meeting to take place on 13th September 2023, in church starting at 7.30 pm as usual - PCC doesn't meet in August or December unless absolutely necessary.</p> <p>7.4 Correspondence - dealt with earlier in the meeting.</p> <p>7.5 Any other business - none (which has been notified to the Chair before the meeting)</p>	DC
<p>Closing Prayers: meeting closed by sharing The Grace at 21.07</p>		
<p>Date & Time of next meeting: 13th September 2023, starting at 19.30 in church.</p>		