

The Holy and Undivided Trinity Lambley
Annual Report
for
2022

Annual Meeting of Parishioners
and
Annual Parochial Church Meeting

Sunday 23rd April 2023

12.00 noon in Church

after the service

Agenda
Annual Meeting of Parishioners
(Vestry Meeting)

Apologies

1. Minutes from last meeting
2. Churchwarden's report
3. Election of Churchwardens

Closure of Vestry Meeting

1. Minutes of Annual Meeting of Parishioners held on 24th April 2022

Phillip Cox in the chair in Rev Mic's absence

Minutes taken by Frances Newsham

Meeting was opened with a reading from John's Gospel and the Collect for the Day.

Apologies received from:-

Ken & Freda Ingall

Rev Mic Johnson

David Newsham

Betty Cox

1. Minutes of the last meeting

Accepted as a true and correct record.

2. Church Warden's Report

Phillip reported briefly on events of the year and impact of Rev Mic's ill health.

Phillip Cox was thanked for his ongoing hard work.

3. Election of Church Wardens

1 nomination only, Phillip happy to serve and was elected unanimously unopposed.

The meeting of the Parishioners was closed and the Annual Parochial Church Meeting opened.

2. Church Warden's Report on 2022

Father Mic was taken ill for most of 2022 and finally retired due to ill health; that meant that the team in Gedling as well as Frances, Phillip and Jane had to step into the breach.

We all needed to renew our Safeguarding Training.

The Christmas services went well with members of the Parish Council attending as well as our local Councillor.

We had a few new people join us for our Sunday Services and one of them is helping to run "Messy Church".

Phillip also took on the role of Lay Chair of the PCC meetings.

Phil Cox - Church Warden.

3. Election of Church Wardens for the coming year.

Closure of Vestry Meeting

Agenda

Annual Parochial Church Meeting 2023

Apologies

1. Minutes of the last meeting held 24th April 2022
2. Priest in Charge's Report
3. Electoral Roll Report
4. Election of Deanery Representative
5. Election of PCC members
6. Treasurer's Report and appointment of Independent Examiner
7. Reports from Church Organisations
8. Resolutions to the PCC

Closing Prayers

1. Minutes of the Annual Parochial Church Meeting held 24th April 2022

Apologies:

Ken & Freda Ingall, Rev Mic Johnson, David Newsham, Betty Cox

1) Minutes of the last meeting

Agreed as a true and accurate record.

Proposed by Chris Hodson, seconded Eleanor Wilson.

Minutes accepted.

2) Priest in Charge's Report on 2021

None available due to Rev Mic's sickness.

3) Electoral Roll Report 2021

There have been no changes - Electoral roll had 29 members as of 31/12/21

4) Election of members to the PCC

There have been no nominations for new members.

David Chambers is currently the only elected member of PCC

Phillip Cox - Church Warden

Chris Hodson - Deanery Synod Representative

Jane Williams - LLM - Ex officio member of PCC

Frances Newsham - LLM - Ex officio member of PCC

Eleanor Wilson - Seconded as Treasurer

5) Treasurer's Report & Appointment of Independent Auditor

There was a deficit £1,200 at the end of 2021 and our income was £4,000 less than in 2020. We were unable to pay our full parish share.

The meeting was advised that Graham Kilbourne has written to the Bishop on two occasions asking why there has been no temporary cover during Rev Mic's absences due to ill health. Eleanor Wilson gave an explanation.

David Chambers pointed out that Lambley had not had a full time priest for many years.

Eleanor advised that our current independent examiner is extremely unwell so would not be asked to audit our finances again. Her services have been much appreciated. Eleanor will seek a suitable replacement.

Eleanor was thanked for her hard work and clear manner of presenting financial matters to the PCC meetings.

- 6) Update on Resolutions to the PCC from 2021 APCM
 - a) Parish Magazine - this is still pending resolution.
 - b) Connecting the church to WiFi - on hold at the present time.
 - c) Resurrect Fundraising ideas - on hold as above.

- 7) Reports from Church organisations.
 - a) Safeguarding
 - i) Policy for the recruitment of offenders adopted and placed on file as required in the Safeguarding Action Plan.
 - ii) Messy Church is insured provided the dates are noted in PCC minutes at each meeting and a Risk Assessment is carried out prior to each event.

Chris was thanked for his work on Safeguarding and Recruitment.

- b) Deanery Synod
 - i) Chris advised that the Diocese will not be able to cover the shortfall in Deanery Finances in due course. And it will therefore be necessary to “cut our coat according to our cloth” in future!
 - c) Children’s Ministry
 - i) Messy Church is a point of real growth - Jane & Nicky were thanked for their hard work.
 - ii) People are needed to assist by being a “second person” when the church is open and for school visits.
 - d) Senior Care
 - i) Frances was thanked for her work and she said she would like to restart the Natter Group in due course.
 - e) Fabric Report
 - i) Many thanks to David Chambers for his ongoing hard work to keep the church and its facilities in good repair.

- 8) Resolutions to the PCC to address in 2022
 - a) To explore ways in which to engage more children and families in worship.
 - b) To explore recommencement of the “Natter” group.
 - c) To explore opportunities to draw the community into the church e.g. community art exhibition.
 - d) To send note of appreciation to the Gardening Group for the efforts in the churchyard.

Meeting closed at 12.40pm

2. Priest in Charge's Report on 2022

Rev Mic retired early due to ill health in June 2022. There was a collection to provide a gift for Rev Mic and Ani in thanks for their hard work in the parishes when Rev Mic's health allowed.

Both parishes are now in vacancy. There have been a number of joint meetings of the Gedling and Lambley PCCs to facilitate the preparation of the new Parish Profile to be used to advertise for our new priest.

Following enquiries regarding the status of Lambley Parish - which had been suspended some years ago - the diocese has now ended the suspension and the new priest will be Rector of All Hallow's Gedling and Rector of Holy Trinity, Lambley. The Rector of Lambley role will still only be 1/5 of the priest's time with 4/5 being allocated to Gedling.

3. Electoral Roll Report 2022

As of 31/12/21 there were 29 on the electoral roll.

We have been notified of 8 deaths in 2022 none of whom had attended worship during 2022.

There are 19 regular attendees of worship.

At 31/12/22 there were 21 on the electoral roll.

4. Election of Deanery Synod representative

5. Election of PCC Members

6. Treasurer's Report and appointment of Independent Examiner

Mission and evangelism

Service in church held on behalf of The Royal British Legion and sale of poppies raised £110.00 for the Royal British Legion.

Financial review

At the end of 2022 we carried forward a working balance of £10062 and then paid an additional £2000 towards Giving for Ministry 2022 reducing our balance to £8062.

Income came mainly from receipt of: Planned Giving £10403; Gift Aid £3198 (from 2021 & 2022); Weddings and funerals £1394; collection plate and donations £1418; fund raising £275; VAT return £380

With a total income of £17673 (similar to 2021 income) and total expenses of £18678 (similar to 2021 expenditure) we were left with a £1,002 deficit at the end of 2022.

We paid all our bills but with a deficit balance of £1002 we were only able to commit £12600 (48%) of our Giving for Ministry leaving a shortfall of £13836 owing to the Diocese. We have pledged to pay £10000 by the end of 2023 with a top up if possible.

Other expenditure: Utilities £1783; Insurance £1947; Building maintenance £1375 and minor repairs and renewals £1565; Organist £945; Sanctuary supplies £38; Messy Church £38.

Thank you to everyone who has contributed to the costs of running Holy Trinity in whatever way they can with savings being made wherever possible in order to keep overheads down.

To Licensed Lay ministers who use their own time and resources. To the Messy Church leaders for making additional voluntary contributions towards food and craft materials. To our vergers and sexton who contribute most of their fees and to our Organist who has offered to play at some services voluntarily.

To members of the church who carry out cleaning, building maintenance and who provide flowers and seasonal decorations in the church. To our neighbours who contribute their time keeping the churchyard tidy, to local tradespeople who offer their services at a reasonable rate.

To All Hallows Gedling for supporting Holy Trinity with printing facilities and sanctuary supplies, for the office administrator who co ordinates service rotas for ministers, weddings, funerals and baptisms and our independent examiner who volunteered her services with no fee incurred.

Thank you. *Eleanor Wilson PCC Treasurer*

Reserves Policy

For the past few years the PCC has retained reserves representing the balance of the designated (Fabric Fund), restricted and endowment funds. The PCC considers that unrestricted reserves equivalent to four months normal expenditure, is the minimum required to meet any emergency costs as they arise.

Parochial Church Council of Holy Trinity Church, Lambley							
Statement of Financial Activities							
For the year ending 31 December 2022							
		(Unrestricted)				Total	
		Unrestricted	Designated	Restricted	Endowment	Funds	
		Funds	Funds	Funds	Funds	2022	2021
	Note	£	£	£	£	£	£
INCOMING RESOURCES							
Voluntary receipts	2(a)	15,129				15,129	14,774
Activities for generating funds	2(b)	275				275	-
Income from investments	2(c)	268				268	14
Church activities	2(bd)	1,394				1,394	2,203
Other incoming resources	2(e)	607				607	10
TOTAL INCOMING RESOURCES		17,673	-	-	-	17,673	17,001
RESOURCES EXPENDED							
Church activities	3(a)	18,675				18,675	18,201
TOTAL RESOURCES EXPENDED		18,675	-	-	-	18,675	18,201
NET INCOMING/(OUTGOING) RESOURCES		(1,002)	-	-	-	(1,002)	(1,200)
TRANSFER BETWEEN FUNDS	4	(2,880)	2,880			-	-
NET MOVEMENTS IN FUNDS		(3,882)	2,880	-	-	(1,002)	(1,200)
BALANCES BROUGHT FORWARD AT 1 JANUARY 2022							
	4	22,204	12,000			34,204	35,404
BALANCES CARRIED FORWARD AT 31 DECEMBER 2022							
	4	18,322	14,880	-	-	33,202	34,204
Statement of Assets & Liabilities							
		(Unrestricted)				Total	
		Unrestricted	Designated	Restricted	Endowment	Funds	
		Funds	Funds	Funds	Funds	2022	2021
	Note	£	£	£	£	£	£
Cash Funds							
Community Account		6,139				6,139	2,958
Business Premium Account		4,170	2,880			7,050	6,494
S&N DBF		7,498	12,000			19,498	24,237
Float in Covenant Account		500				500	500
Petty Cash		15				15	15
Cash in hand						-	-
TOTAL		18,322	14,880	-	-	33,202	34,204
Approved by Parochial Church Council on...28th March 2023.....and signed on its behalf by:							
E A Wilson PCC Treasurer		<i>E.A. Wilson</i>					
Rector vacancy	p.p.	<i>PCC</i> Churchwarden					

Parochial Church Council of Holy Trinity Church, Lambley									
Notes to the Financial Statements									
HOLY TRINITY CHURCH 31.12.22									
1	ACCOUNTING POLICIES								
	The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.								
1(a)	Funds								
	<p>Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.</p>								
	<p>Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds. These funds have been designated towards the upkeep of the fabric of the church and towards the mission of the church.</p>								
	<p>Restricted funds represent (a) income from endowments which may be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.</p>								
	Incoming Resources								
	Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is received. All incoming resources are accounted for gross.								
	Resources Expended								
	Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.								
1(b)	Fixed Assets								
	Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.								
	Movable church furnishings held by the incumbent and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory (The Terrier), which can be inspected.								
1(c)	Current Assets								
	Short - term deposits is cash held on deposit either with the CBF Church of England Funds or at the bank.								

Parochial Church Council of Holy Trinity Church, Lambley
Notes to the Financial Statements (continued)

2 INCOMING RESOURCES		(Unrestricted)				Total	
		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Funds 2022	2021
		£	£	£	£	£	£
2(a)	Voluntary receipts						
	Planned giving	10,403				10,403	11,777
	Collections and other giving	1,334				1,334	721
	Income tax recovered	3,198				3,198	1,968
	Donations	84				84	164
	Legacies & grants	-				-	-
	Restricted collections	110				110	145
		15,129	-	-	-	15,129	14,775
2(b)	Activities for generating funds						
	Coffee mornings	225				225	-
	Card and publication sales	50				50	-
		275	-	-	-	275	-
2(c)	Income from investment						
	Interest received	268				268	14
		268	-	-	-	268	14
2(d)	Church activities						
	Fees - Weddings & Funerals	1,394				1,394	2,203
	Junior Church	-				-	-
	Sundry income	-				-	-
	Community Space Hire	-				-	-
		1,394	-	-	-	1,394	2,203
2(e)	Other incoming resources						
	VAT Return LPOW	380				380	
	Casual duty fee SNDBF	147				147	
	All Hallows paid for organist cheque cancelled	80				80	
		-				-	10
		607	-	-	-	607	10
	TOTAL INCOMING RESOURCES	17,673	-	-	-	17,673	17,002

Parochial Church Council of Holy Trinity Church, Lambley
Notes to the Financial Statements (continued)

3 RESOURCES EXPENDED

	(Unrestricted)				Total Funds 2022	2021
	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds		
	£	£	£	£		
3(a) Church activities						
Secular charities	110				110	149
Diocesan Parish Share	10,600				10,600	12,000
Church running exps	-					-
Sanctuary supplies	38				38	116
Copyright	-					83
Utilities	1,783				1,783	1,999
Insurance	1,947				1,947	1,897
Organist	1,025				1,025	385
Cleaning & supplies	41				41	-
Clergy expenses / fees	-					-
Training	-					-
General maintenance	1,565				1,565	191
Building maintenance	1,375				1,375	1,261
Postage & stationery	-					22
Coffee mornings, Fayres and Christmas card costs	-					-
Junior Church	38				38	88
Independent Examiner	-					-
Casual duty fees	154				154	10
Other costs	-					-
TOTAL RESOURCES EXPENDED	18,675	-	-	-	18,675	18,201

4 The movements in designated and restricted funds during the year were

Designated Funds	Balance	Income/	Interest	Resources	Transfers	Balance
	1/1/22	Income Tax		Expended		31/12/22
	£	£	£	£		£
Fabric Fund	12,000	-	-	-	2,880	14,880
	12,000	-	-	-	2,880	14,880

TO THE PCC OF HOLY TRINITY CHURCH LAMBLEY

Report on the accounts for the year ended 31st December 2022

Basis of the Independent Examiner's Statement

An examination was carried out which reviewed the accounting records kept by the PCC and a comparison of the accounts presented with those records.

A consideration of any unusual items or disclosures in the accounts was met by seeking explanations from the treasurer concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiners statement

Audit Certificate

The foregoing accounts have been independently examined by myself without carrying out an audit, from the books and records of the Church. I certify that the summary of receipts and payments relating to the year 2020, are in accordance with books and vouchers presented to me with the information and explanations given by the Treasurer.

The statement of the year end balances has been verified by:

Name Mrs Gillian Flynn

Address: ___9 Glen Road, Burton Joyce_____

Postcode ___NG14 5BQ_____

Signed ___*Gillian Flynn*_____

Date ___19/3/2023_____

I approve the foregoing account and confirm that I have made available all records and information for their preparation

Mrs E. A. Wilson Signed:___*E.A.Wilson*_____

(PCC Treasurer, Holy Trinity Church, Lambley)

7. Reports for 2022

PCC Report

Membership: members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules. During 2022 the following served as members of the PCC.

Incumbent	Vacancy from June 2022
Licensed Lay Minister	Mrs Jane Williams Mrs Frances Newsham
Church Warden	Mr Phillip Cox
Deanery Synod	Mr Christopher Hodson
PCC Secretary	Mrs Frances Newsham
Treasurer	Mrs Eleanor Wilson (seconded from All Hallows')
Elected member	
Mr David Chambers	(until APCM 2023)

At the 2022 APCM in April there were no new nominations. This left potentially 5 vacancies on the PCC.

Four resolutions were presented at the APCM in 2022 which have been resolved as follows

- a) *To explore ways in which to engage more children and families in worship* - children and young people and their parents are involved in reading the Bible passages, and writing and reading prayers during the Family Services whenever possible. During the Crib Service the children dressed up as figures from the Nativity. There is more to explore over the coming year.
- b) *To explore recommencement of the "Natter" group* - it was not possible to restart this group in church during the early part of 2022, however this group has been recreated as a Coffee Morning and takes place most Tuesday mornings in the Robin Hood public house run by Mrs Margaret Meadows.
- c) *To explore opportunities to draw the community into the church e.g. community art exhibition* - the Lambley Art Society did not restart after Covid. However the Gardening Group are welcomed into the church for refreshments the first Saturday in the month. This has led to conversation and ideas for drawing people into the church that we believe the community would enjoy. At the end of 2022 there were plans in place for a Tutored Wine Tasting but no date had been set. There had also been discussions about a possible "Angel Festival" for Advent 2023, and also possible concert ideas had been discussed.
- d) *To send note of appreciation to the Gardening Group for the efforts in the churchyard.* The appreciation of the work of the Gardening Group was passed on via the Gardening Group's WhatsApp group and reiterated verbally by Frances when she went to make their refreshments.

PCC has met 6 times at Holy Trinity this year to attend to the regular business of the church. In addition there have been 3 joint meetings with All Hallows' PCC in preparation for completing the Parish Profile in order to be able to advertise for our new Rector. The membership of the PCC has remained constant over the year.

Lead Recruiter and Safeguarding Officer's Report

All PCC members have current DBS. I obtained DBS for Jenny Hodson and Linda Goldby to enable them to assist at Messy Church. I arranged for Philip Cox to take a leadership safeguarding course as required for a Church Warden. With the various initiatives the PCC has undertaken over the year, including adopting an Ex Offenders safeguarding policy, we have been able to progress the Parish's safeguarding status on the Parish Dashboard from red to amber which means that the Parish is doing a good job in adopting the necessary policies regarding safeguarding within the Church and its activities, including church services and Messy Church. There have been no matters of concern surrounding safeguarding within the Church at Lambley. Jane Williams has completed her Safeguarding - Leadership course. Due to difficulties getting on courses Frances has not been able to update her Safeguarding Leadership Training but has dates booked for January. Philip Cox will be attending Safeguarding Leadership course later in the new year.

Deanery Synod Report

Synod met via zoom on March 9th, and in person meetings on June 22nd and November 16th. 2022 saw the launch of the Parish Refresh process to discern the next steps in our strategy for growing disciples.

At each meeting, news from around the Deanery and from Diocesan Synod is shared. We hold discussions in small groups, and we pray for each other. We receive regular reports from Diocesan and General Synods.

Revd. Margaret Caunt retired from St Mary's Arnold and Revd. Mic Johnson from All Hallows Gedling and Holy Trinity Lambley; other churches in vacancy St. George's Netherfield, Carlton St John's, Colwick.

Lay Chair Tony Mellor stepped down and we thank him for his work. The post of Lay Chair is currently still vacant as is the post of Deanery Treasurer.

Across the Deanery, we were able to meet just 67.8% of our share allocation, with three churches managing 100% despite recent difficulties, which was greatly appreciated. After significant discussion and consultation, we continued to trial apportioning Parish Share for 2023 on an 'offer based' approach.

2022 also saw the return of the popular Deanery Quiz. Area Dean John Allister made a demanding quiz master, and £190.20 was raised for Ukraine. There were 17 teams, and approx. 100 people had a very enjoyable evening. We plan to hold another very soon!

Portia Newling, Deanery Secretary.

Children and Families' Ministry

Messy Church has continued to flourish. We meet every second Saturday of the month and rely on advertising on It's a Lambley Thing on Facebook and via a parents' Whatsapp group. This year our themes have focused on stories about Jesus and characters of the Old Testament. Numbers have reached 30 children and 25 adults although on average we have about 20 children and 20 adults. We do crafts, act out the story and now we have been given a brand new 55" inch screen TV we can now watch the story on the screen and sing along with songs. We also provide a hot meal and dessert for the children.

The two main leaders are Jane Williams and Nicky Taylor. Linda Goldby and Alistair Stone help with the crafts and refreshments. We are grateful to Jenny Hodson for her invaluable help.

We are starting to see more families coming along the All Age Services as a result of good relationships within Messy Church. This was especially obvious over Christmas as we saw new families joining in with our services.

Girls' Night Out

It was lovely to be able to resume our Girls' Night Out events after a two year Covid break. We started with our Christmas Special on December 11th with 22 women from the village. We had a 3 course festive meal with a quiz. This was followed by a short service of carols and a talk on the theme of the star. The church looked especially beautiful lit by fairy lights, candles and our lovely Christmas tree.

We will aim to hold events every other month as we build good relationships with people from the village as they experience a warm welcome from the church.

Jane Williams (Licensed Lay Minister) with responsibility for Outreach to Children and Families

Senior Care

This has been a quiet year, with regular monthly visits to Nottingham Care Village to hold services of the Word and Holy Communion with the reserved sacrament. The numbers in the "congregation" has varied between only 4 or 5 people with some occasions being as many as 10. This includes relatives who have been able to share worship with the residents as well as the person they are visiting. Some staff also join in receiving Holy Communion from time to time. These services are taken at a very steady pace, with stops to turn pages in the hymn book and service booklets. The hymns are sung to music from a set of CDs and we use large print hymn books. The residents are encouraged to read the Bible reading if they wish, using a large print Bible that has been donated to the home. One lady in particular would volunteer to do this regularly.

It would be lovely to establish a small team of people who could assist me with these services and at the same time be worshipping alongside the residents.

Home Communion has been taken to individuals in the own homes when this has been requested.

A Lent course was offered and uptake was good with up to 8 individuals attending, although not necessarily the same people attending each session. The group members used materials from the Church of England which had printed notes with Bible readings,

questions for discussion and we also watched /listened to videos on an iPad. There was much discussion generated, even if we often disagreed with the speakers on the videos. The group was joined by someone from the village who spotted that the church door was open and popped in and returned to several later sessions. Apart from my main role at Holy Trinity, I have been asked to officiate at a total of 12 funerals over the year. It has been very rewarding to be able to provide a Christian Funeral that reflects each individual in their own way.

Frances Newsham (Licensed Lay Minister) with responsibility for Outreach to older people and the Pastoral care of older people within the congregation and village community.

Fabric Report 2022

All routine servicing and maintenance has been completed. Minor repairs have been attended to as required e.g. toilet extractor fan and light bulb replacement.

The heating boiler failed necessitating a major repair by the manufacturer.

A leak on the old black perimeter heating pipes has been repaired.

A rainwater leak occurred in the south nave roof. This was reported to the architect who recommended a roofing specialist who was able to attend at short notice to identify the problem area and carry out a repair. Following the specialist's report a survey of the roof is to be undertaken to identify any areas where preventative action would minimise the risk of further problems.

The decayed carpet has been removed from the aisle and chancel area to enable the floor to dry and breathe.

Work has not yet started on the repairs to the tower stonework as a faculty has not yet been obtained.

The building remains in generally good repair.

David R Chambers (Building Co-ordinator).

8. Resolutions to the PCC

Closing Prayers