

PCC Minutes - Holy & Undivided Trinity Lambley

February 9, 2022

Present:	Chris Hodson	
	Eleanor Wilson - Treasurer	David Chambers
	Phillip Cox – Church warden	Frances Newsham - Secretary
	Jane Williams	

ITEM		ACTION
	Churchwarden Phil Cox opened the meeting with collect of the day and some words from gospel of Luke	
1	Apologies – Rev Mic Johnson – on sick leave.	
2	Minutes of last meeting Minutes of January PCC meeting accepted and signed.	
3	<p>Matters arising</p> <ul style="list-style-type: none"> • 3.1 Lighting of the church tower – Chris H has spoken to Jonathon Pickett. In order to light the tower lights would need to be sited on the ground at the base of the tower mainly, which would necessitate concrete bases and anti-vandalism devices. Lighting the west face would be extremely complicated due to the closeness to residential property. There would need to be significant cable runs which would cross the public footpath through the church yard, and would require ongoing maintenance and repair. Additional costs for running the lights and also carbon costs would need to be considered. Chris provided email from Jonathon Pickett and some supplementary information on church floodlighting received from Bruce Bradley, diocesan architect. Copies of these will be attached to the minutes. Following discussion of the ecological and natural impacts, the financial implications and the Church of England aim to be net carbon zero the PCC agreed that we should proceed no further. • 3.2 Church Notice Board – David has the matter in hand but there is no specific progress to report at this point. Matter carried forward to a future meeting. • 3.3 CCLI – Eleanor reported that the matter is extremely complex. We have a basic license which includes necessary printing and ad hoc musical arrangements as required. This is sufficient for current needs. • 3.4 Safe Keys and a key safe – There are 5 safe keys in circulation and 1 in the safe. Copies are held by Eleanor, Mic, David, Phil and Wayne. Wayne’s key is to be retrieved and given to Jean to be kept with her copy of the door key. It was therefore felt to be unnecessary to purchase a key safe. • 3.5 Joint service at Holy Trinity on Sunday 30th January – this went very well and Jane led a very good service. It should be noted that a visitor tripped on a wrinkle in the carpet in the chancel during the service. As we 	<p>David Chambers</p> <p>Who is to action this?</p>

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	<p>already have permission to lift the chancel carpet and explore the condition of the floor beneath, this should now happen to prevent any further trips.</p> <ul style="list-style-type: none"> • Reprinting of Church Information Booklet – Mrs J Hodson has funded the purchase of 100 booklets. The selling cost to be a minimum of £3.00 A brief, 1 sheet, summary version, has been discovered and is to be copied for anyone who does not wish to purchase the printed booklet. The PCC expressed their thanks for Mrs Hodson’s generosity on this matter. • Monthly service info for church notice boards – PCC happy with the simple version that Frances has produced. Frances will continue to produce these. • A Church Near You – Concern was expressed that the ACNY page for Holy Trinity is very much out of date, and still says that the church is closed and no services are taking place which is not correct. Frances agreed to investigate this as a matter of urgency. 	<p>David C & Eleanor</p> <p>Frances</p> <p>Frances</p>
4	<p>Items for discussion</p> <p>There was nothing tabled for specific discussion.</p>	
5	<p>Priest in charge</p> <p>In Rev Mic’s absence there was nothing formal. Rev Mic signed off until 24th February</p>	
6	<p>Ministry and Pastoral Care</p> <p>6.1 Safeguarding – Chris reported that Nicky’s DBS application has been completed and the clearance is awaited.</p> <p>6.2 Children’s Ministry</p> <ul style="list-style-type: none"> • Messy Church- There were 40 people present at January Messy Church. It is great to see this growing and being so successful. Next Messy Church is on 12th February. Jane and Nicky were able to sort out the Children’s Ministry cupboard earlier this week. • Family Service- to be planned for Mothering Sunday 27th March. Jane will lead and the service will be aimed specifically at families. <p>6.3 Senior Care</p> <ul style="list-style-type: none"> • Nottingham Care Village - Is now out of lockdown and a service has taken place once again. One of the residents – Jean Martin, passed away recently and Frances has been asked to do the funeral. This will entail a short service at the Crematorium at 10.30 on 23rd February, followed immediately by a Service of Thanks Giving and Celebration of Jena’s life in church at about 11.15 The verger will be present and the organist will be required for the hymns if he is available. • Funding for Training & Resources - Frances advised the PCC that she had made enquiries at the diocesan level about obtaining some funding for some training and resources to be used with the Senior members of the congregation and at Nottingham Care Village. There is nothing available as any potential funding is dependent upon the church being fully paid 	

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	<p>up on its Parish Share and on the completion of a major mission development report.</p> <p>6.4 Parish Magazine – still no news from the Parish Council. Meanwhile funds from previous advertising are being held in reserve.</p>	
7	<p>Church Business</p> <p>7.1 Fabric</p> <ul style="list-style-type: none">• Electrician - none available in the local area at present so lighting of tower steps will have to wait.• Builder – someone who is cast iron competent has been identified and will be providing costings for the replacement of the down pipe.• The specification for the tower maintenance work – no responses to the tender documents received so far.• Roof leak – there is leak in the roof on the south side of the nave. David has inspected the relevant section and there appears to be a split of approx 1metre in one of the sheets of lead, there are others looking deteriorated. This was reported to the diocesan architect (DA) and a lead roof specialist recommended by the DA will attend on Monday 14th as this needs attention urgently. <p>8.2 Finance</p> <ul style="list-style-type: none">• Gift Aid - July to September refund received, October to December refund awaited.• Gas Bill – it appears that we have been charged VAT and a Climate Levy on our Gas Bill – this was an error. Eleanor is attempting to claim this money back. <p>7.3 Church Diary –</p> <ul style="list-style-type: none">• Messy Church – to be put in diary in advance as this is regular occurrence.• Jean Martin’s Funeral to take place on 23rd February following Committal at Gedling Crematorium. <p>7.4 Correspondence – none.</p> <p>7.5 Other business</p> <ul style="list-style-type: none">• APCM is due to take place in April. It usually takes place after a service on the 2nd Sunday in April which is Palm Sunday this year which is not a suitable day for the APCM. As the following Sunday will be Easter Sunday this is also not suitable. It was agreed that the APCM would take place after the service on Sunday 24th April. Everyone was reminded that annual reports need to be prepared and provided to the Secretary by Sunday 10th March latest in order to have time for them to be compiled into the usual booklet. Secretary advised the PCC that the past Secretary	<p>David Chambers</p> <p>David Chambers</p> <p>Frances</p>

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	<p>has not so far handed over the APCM documents and any other relevant papers. Frances to chase this up again.</p> <ul style="list-style-type: none"> • A Church near you – it appears that the Holy Trinity page of still says that the church is closed due to Covid which is not correct. Frances volunteered to look into this. • Poppy Wreaths – We have more of these than we need. Frances offered to sort these out; ensuring there are sufficient wreaths retained plus a spare in case it is required. Surplus poppies to be removed from any unneeded wreaths and retained for running repairs and suitable church decorations for the future. • Information from Frances – Now officially licensed to Holy Trinity and All Hallows and has received her formal license. Rev Jean has asked Frances to robe and act a deacon in a more formal manner when Rev Jean officiates at Communion at Holy Trinity. PCC happy for this to happen. 	<p>Newsham Frances Newsham</p> <p>Frances Newsham</p>
	Meeting was closed in prayer by sharing The Grace.	
	Date of next PCC meeting: - Wednesday 9th March in church at 7.30pm.	