

PCC Minutes - Holy & Undivided Trinity Lambley

March 9, 2022

Present:	Chris Hodson	
	Eleanor Wilson - Treasurer	David Chambers
	Phillip Cox – Church warden	Frances Newsham - Secretary

ITEM		ACTION
	Churchwarden Phil Cox opened the meeting with collect of the day and some words from gospel of Luke	
1	Apologies – Rev Mic Johnson – on sick leave. Jane Williams	
2	Minutes of last meeting Minutes of February PCC meeting accepted and signed with 2 minor alterations.	
3	<p>Matters arising</p> <ul style="list-style-type: none"> • 3.1 Church Keys – we have now recovered Wayne’s door key and safe key. Rev Jean Lamb is to have the safe key. There are 2 other church keys – 1 with Diane Salamah, and one also with Rachel locally. • 3.2 Church linens – Frances or Jean pick up the communion wipes, launder them at home and return for re-use. Not sure what care is required for other church linens and priest’s vestments – contact for advice to be sought from Jonathon Pickett – Secretary to DAC. • 3.3 Carpet in chancel – has been lifted and suitably disposed of. The floor beneath has dried considerably subsequently and looks good enough to be left exposed. The low area in front of the vestry doorway has been levelled using carpet tiles previously used for temporary re-ordering at the rear of the church to make it safe. There are probably sufficient carpet tiles remaining to replace the current vestry carpet which is worn and wrinkled. • 3.4 A Church Near You – Frances reported that this has been updated after the Archdeacon of Nottingham approved her access as editor of this page. • Church Notice Board – some potential board makers have been identified. More news in due course. • Church Information Booklet – There has already been £40 raised from sales of the newly reprinted booklet, which has been donated to the church by Mrs Hodson. 	Frances
4	<p>Items for discussion</p> <ul style="list-style-type: none"> • Organist has advised PCC that he will be absent on June 12th and July 24th. Phil Cox is to enquire whether the All Hallows’ organist would be available to cover these dates. If not then other sources of music can be prepared now the dates are known. 	Phil Cox

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5	<p>Priest in charge</p> <ul style="list-style-type: none"> • Rev Mic signed off until 24th March. Phil Cox advised the PCC that he has contacted the Archdeacon's Secretary to see if he would be available to cover the APCM on Sunday 24th April in the event that Rev Mic is still off sick. • Jean Lamb will cover our communion services when she can. 	Phil Cox
6	<p>Ministry and Pastoral Care</p> <p>6.1 Safeguarding – Chris presented an updated copy of the Safeguarding Policies and Action Plan report. Copy to be retained by PCC Secretary and also shared with these minutes.</p> <p>6.2 Children's Ministry</p> <ul style="list-style-type: none"> • No update as Jane is absent due to Covid. <p>6.3 Senior Care</p> <ul style="list-style-type: none"> • Nottingham Care Village – Frances has been reimbursed for the Hymn books and corresponding CD set that she purchased on behalf of the previous manager. The monthly service has been moved from 1st Wednesday in the month to the 1st Thursday in the month in order to avoid conflict with other regular activities. • Lent Course – started last week. It is on Thursdays between 2.00 and 3.30pm in church. It will run for 6 consecutive sessions. The group are following the C of E topic of Live Lent – Embracing Justice. They are using free materials for small groups from House Groups UK. Someone walking past church spotted that the door was open and came in and joined the group. <p>6.4 Parish Magazine – still no news from the Parish Council. Meanwhile funds from previous advertising are being held in reserve. However there has been a Facebook post on 'It's a Lambley Thing' Facebook page asking if people would like to be part of a team, each preparing a page, to contribute to the magazine in future. This was posted by Jackie Loftus.</p>	
7	<p>Church Business</p> <p>7.1 Fabric</p> <ul style="list-style-type: none"> • Electrician - new electrician has been sourced locally. Further news in due course. • Builder – suitably qualified builder has assessed the work needed to replace the damaged down pipe and his costs for this work are awaited. • The specification for the tower maintenance work – response has now been received with an estimated cost of £32 K which is lower than previous "ball park" figure (£35K). This is broken down by each face of the tower. East Face - £5 K plus a proportion of scaffolding costs (approx £2 K of the total £9 K) South Face - £7,150 plus proportion of the scaffolding. East and South faces are those most urgently in need of repair and we have sufficient funds to cover this amount. PCC approved David Chambers' suggestion that we book GS Masonry to deal with the 	

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	<p>work, bearing in mind that a faculty will need to be obtained before the work can be completed and that GS Masonry will already have other work planned so we need to get on their schedule. Frances is to begin the process for obtaining a faculty.</p> <ul style="list-style-type: none"> • Roof Alarm - still proving troublesome. • Roof leak – has been dealt with by the Lead Specialist suggested by the diocesan architect, who carried out the repairs when he came to assess what was needed. Invoice is awaited. David was thanked for this getting this repair done so quickly. • Meter box door –Frances advised that it has been reported to her that the door is not staying shut and bangs in the wind. David advised that the hinges are broken and suitable replacement is on order. <p>7.2 Finance</p> <ul style="list-style-type: none"> • Gas Bill – Eleanor has obtained a refund of the Climate Levy we had been charged incorrectly £123 and the VAT has been reduced to 5%. Gas is currently costing us £250/month and Electricity £50/month. • Accounts for 2021 - were approved. The person who deals with our books at the moment is terminally ill, but has done 2021 books. Alternative person to be sought by Treasurer. • Budget for 2022 – this was presented to the meeting. Eleanor was thanked by the PCC for her hard work over the past year. <p>7.3 Church Diary –</p> <ul style="list-style-type: none"> • Messy Church – is planned for 19th April • Easter Sunday – to be Family Friendly Communion Service. • Funeral – 16th March in church Jean Lamb will take this service. <p>7.4 Correspondence – none.</p> <p>7.5 Other business</p> <ul style="list-style-type: none"> • PCC resolved not to hold a meeting in April unless Rev Mic returns from sick leave and deems a PCC meeting to be necessary. 	Frances
	Meeting was closed in prayer by sharing The Grace.	
	Date of next PCC meeting: - Wednesday 11th May in church at 7.30pm.	To be confirmed