

PCC Minutes - Holy & Undivided Trinity, Lambley

June 14, 2023

Present:	Phil Cox - Churchwarden	Frances Newsham - Secretary & LLM
	Jane Williams - Lead Recruiter & Parish Safeguarding Officer & LLM	Eleanor Wilson - Treasurer & Deanery Synod Rep.
	David Chambers - Fabric	Nicky Taylor - Children's Ministry
	Linda Goldby - Flowers	

<u>Item</u>	<u>Actions</u>
1	Apologies - None
2	Minutes of the last meeting - accepted as a true and correct record. Proposed David Chambers and Seconded Phil Cox.
3	Matters arising 3.1 Parish Profile the final version has gone to the Bishop and has been accepted so we can go ahead with advertising. We need to select 2 people to represent Lambley at the interviews.
4	<u>Items for discussion</u> 4.1 Next steps towards appointing new incumbent Eleanor advised the meeting of the ongoing process and all agreed that we need to advertise as soon as possible. There has been an anonymous donation of £700 received by All Hallows' towards advertising in the Church Times & All Hallows' will fund the rest - so it can be advertised until post filled. Will also go in the diocesan and national church vacancy advertising at no cost. Due to the nearness of summer holidays we decided we would like to put on a closing date of 31 st August, with short listing on 14 th September and interviews on September 28 th , with 'Meet and Greet' event the previous evening. Selection of Holy Trinity Parish reps - Frances proposed Jane Williams and David Chambers who were both prepared to take on this duty - with David providing a perspective on the current congregation and the church buildings and traditions, and Jane offering a perspective on Growing Disciples and also looking to worship that will attract and retain new people going forward. This was seconded by Phil Cox. Agreed unanimously. 4.2 Angel Festival The date for this was discussed and the W/E of 16 th & 17 th December was agreed on, with setting up to happen on 14 th and 15 th . The Carol Service on 17 th can then take place in the decorated church which will add to the atmosphere. There is to be a raffle with a maximum of 12 prizes. Nicky volunteered her son to provide a Christmassy Hamper - fresh food items plus other bits. Frances has a suitable empty basket which can go to Nicky to be filled.

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	<p>4.3 Memorial Book</p> <p>Mrs Savidge has replied to our letter and agreed that the criteria for entries can be widened as follows:- to include anyone who resided in the village or within the Lambley Parish Boundaries or whose name was on the electoral roll for the church. This being in an addition to current criteria which only includes those who have their funeral in the church and/or have their ashes interred in the churchyard.</p> <p>Frances suggested that as the book is loose leaf we should consider having the names printed electronically in a suitable font going forwards when additions are made, as the cost of calligraphy is considerable and impractical if there are many names to be added which may be the case.</p> <p>Frances pointed out that there are some handwritten entries and a number of orders of service inserted within the book itself. David offered to meet with Frances to review the situation and to bring some suggestions for next steps to the next PCC meeting.</p> <p>4.4 Cushions!</p> <p>Frances has sourced some samples for the PCC to consider. After some discussion the thoughts are as follows.</p> <ul style="list-style-type: none">- probably standard duty foam, definitely not the light duty foam.- - 2" thick as 3" is too deep for some and dangling feet are not comfortable.- - no piping, covers to be removable and washable- - marine blue looks to be best colour- - purchase agreed in principle- - people are going to try them out in services before the next PCC meeting to assist in making the best choice as the outlay will be considerable!	
5	<p>Priest in Charge/Rector's Report not applicable due to the vacancy.</p>	
6	<p><u>Ministry & Pastoral Care</u></p> <p>6.1 Safeguarding</p> <p>Jane has taking up this role on our behalf. She advised the meeting that there is now a requirement for the church leaders to do an online Domestic Abuse Module in addition to the main Safeguarding for Leaders course. Jane has completed this, Frances needs to do it.</p> <p>Jane has offered to support people in doing completing online modules - they can agree a time to meet at the Rectory and she will help them with the computer side of things as necessary.</p> <p>6.2 Children's Ministry</p>	

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Jane reported that there had been one Messy Church since the last formal PCC meeting in March. The June Messy Church is happening this coming Sunday 17th June and Family Service for Father's Day on 18th will All Age suitable. It was noted that the numbers vary considerably for no apparent reason - perhaps due to weather, or birthday parties involving a lot of the usual attendees, holidays etc. The next Messy Church will take place on 8th July and there will probably be no meeting in August.

6.3 Outreach

6.3.1 Jane is planning another Girl's Night Out - probably on 21st July. NB this does not get included in the service list put in Lambley Life magazine or on the notice boards outside church because it is an event that is by invitation only, and is targeted at young Mum's and single women to build connections with the church.

6.3.2 Reed Pond Group Garage Sale - Frances advised the meeting that she had already volunteered the church facilities to support this event. It would involve entail the church being open for the 4 hours that the event would cover on 8th July so that people can come and purchase maps showing the locations of the addresses taking part, the use of the toilet so that people weren't having to ask to use the toilets at the houses where there were sale tables. And also to be able to sell hot drinks, squash, cakes and biscuits. The Reed Pond Group had offered to provide cakes and biscuits and paper plates and napkins and would be sharing their profits with the church. It was agreed that this event could take place although Frances had not followed the correct procedure. Any sort of plan involving the church and its grounds must be brought to the PCC for their agreement at the "proposal stage" so that an informed decision can be made rather than being presented as a "fait accompli". If something needs to be discussed at short notice it is possible to call a standing committee meeting, even if only via email and telephone or to discuss after church on a Sunday morning if necessary.

6.3.3 Frances also advised the group that she had spontaneously invited a member of the Reed Pond Group to assist with a biodiversity survey of the exterior of the church and surrounding church yard after seeing this advertised in the Church Times. This had already been undertaken with some interesting findings. Feedback will come in due course and suitable planning another year could potentially involve Messy Church and the children from the Lambley Village Primary School. This would of course be subject to suitable prior discussion and agreement at PCC and

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	<p>sufficient time for planning. See point 6.3.2 regarding the necessary process!</p> <p>6.3 Senior Care</p> <p>Frances continues to provide a service at Nottingham Care Village on the first Thursday of the month at 11.00 whenever she can. Jean Judson has joined Frances to do this on a couple of occasions, and seems happy to continue this which is much appreciated by Frances.</p> <p>Pastoral visiting of the elderly happens on an “as and when required” basis. Frances plans to visit Wendy Holmes and would appreciate being advised of anyone else who might benefit from a visit. Nicky has some suggestions for Frances.</p> <p>Frances discussed sending a bereavement card to Diane Salamah in light of Fayak’s death a short while ago. Following some discussion it was felt that this may not be advisable.</p> <p>6.4 Lambley Life</p> <p>Items to be included in the July issue:-</p> <p>Visitation Service at Southwell Minster earlier in June- including photos.</p> <p>Messy Church on 8th July in the list of forthcoming services.</p> <p>Nothing is to go in regarding the Memorial Book until the details of the way forward are agreed by the PCC.</p> <p>The date of the Angel Festival can go in.</p> <p>6.5 Deanery Synod</p> <p>Eleanor advised us that the next meeting takes place at the end of June. Unfortunately Eleanor has to send her apologies for this meeting as she has a prior commitment.</p>	
7	<p><u>Church Business</u></p> <p>7.1 Fabric</p> <p>7.1.1 Lightening Conductor - the work done by David Chambers to repair this at no cost to the charge has been formally approved by the electrical contractor - again at no cost. Treasurer Eleanor is to write and thank the contractor.</p> <p>7.1.2 The magnolia tree at the south east corner of the church, whilst being picturesque should not have been planted where it is and there is concern for the church foundations as this corner of the church is the least well supported by the surrounding ground. It needs to be removed. The tree beside the south porch in front of the dustbins is now impinging on the roof and needs to be heavily pruned or removed entirely. Frances reminded the meeting that she had previously contacted Gedling Borough Council, which is responsible for the maintenance of the church yard since it was</p>	

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closed to burials many years ago, in respect of this work but had not heard anything for some time!!! David will contact the church architect and ask for clarification of the requirements of our last quinquennial report.

7.1.3 Roof leaks - we are waiting for the lead roofing specialist to be free to carry out the repairs. He has our work on his list.

7.1.4 Frances and Phil mentioned the unpleasant, high-pitched whistling sound that appears to come from the fuse cupboard/tower steps area, which been heard on several occasions recently. Plan - to contact David when it is heard again and he will attend as soon as he can.

7.2 Finance

Eleanor ran through the recent expenditure and income up to the end of May. There were no specific questions, other than a reminder of the ongoing need to be as frugal as possible with any expenditure.

7.3 Church Diary

Dates for the diary:-

Messy Church June & July dates as mentioned **6.2**.

The likely date for Girl's Night Out on July 21st.

Angel Festival as mentioned in **4.2**

7.4 Correspondence

7.4.1 Letter from Mrs Savidge as mentioned in **4.3**

7.4.2 Receipt for the church registers which have been accepted by the Nottinghamshire Archives. This to be retained with the Marriage Registers.

7.5 Any other business

(which has been notified to the Chair before the meeting)

7.5.1 Jane Williams would like to hold a Sunday afternoon service and invite all the Christians living in Lambley. Probably in September. This was agreed in principle by the PCC.

7.5.2 The organist to be/has been asked to turn the volume of the organ down as sometimes the music drowns out the singing.

Closing Prayers:

Date & Time of next meeting: Wednesday 12th July at 7.30 pm in church.