

## PCC Minutes - Holy & Undivided Trinity, Lambley

September 13, 2023

<b>Present:</b>	Phil Cox - Lay Chair/Churchwarden	Frances Newsham - PCC Secretary/LLM
	Jane Williams - LLM/Safeguarding	Eleanor Wilson - Treasurer/Deanery Synod
	Linda Goldby	Nicky Taylor
	David Chambers - Fabric	

Meeting opened by Phil with a collect and a reading from Luke's Gospel

<u>Item</u>	<u>Actions</u>
<p><b>1</b></p> <p><b>Apologies</b> None</p>	
<p><b>2</b></p> <p><b>Minutes of the last meeting</b> David proposed that the minutes of the last meeting were accepted as a true and correct record subject to the following amendments:- <b>3.</b> First sentence to read 'Copies of correspondence were tabled...' <b>7.3</b> Girls Night Out was to take place on 28<sup>th</sup> July not 23<sup>rd</sup> July. This proposal was seconded by Phil and agreed by all present.</p>	
<p><b>3</b></p> <p><b>Matters arising</b> <b>3.1</b> Scatter Cushions - after some discussion it was agreed that we would potentially like cushions 12" x 18" probably with a feather filling and without piping to match the new pew seat cushions Frances to request a sample of each filling. In the meantime the pews are to be measured so that they can be quoted for and then decision made about the scatter cushion in due course. <b>3.2</b> Memorial Book - there is now a temporary replacement key so Frances can now take a few pages away to be updated as previously agreed. Suitable typefaces were discussed and Script MT 20 point bold agreed on as this matches a number of the entries already in the book. <b>3.3</b> Letter from Bruce Bradley, the architect was tabled by David Chambers clarifying his recommendations from the 2020 Quinquennial Report in respect of two trees close to the church walls. The PCC was advised that the magnolia close to the southeast corner of the chancel and the laurel (? type) which is already leaning on the south porch roof should both be removed <b>'now in order to avoid possible irreparable damage to the historic fabric of this ancient church'</b>. Frances was asked to write to Gedling Council again asking that these trees should be removed as a matter of urgency and asking for a date to be set by which this work will be completed.</p>	<p>Frances</p> <p>Frances &amp; Linda</p> <p>Frances</p> <p>Frances</p>
<p><b>4</b></p> <p><b><u>Items for discussion</u></b> <b>4.1 Applications for the new Rector</b> - There were no applications received by the closing date of 31<sup>st</sup> August. It is to be advertised again with a new closing date of 22<sup>nd</sup> October. With 6<sup>th</sup> November set for shortlisting, 22<sup>nd</sup> November for 'Meet and Greet' and 23<sup>rd</sup> November for interviews. <b>4.2 Request for Interment of Ashes of Sheila Alvey in the Garden of Rest.</b> Unfortunately Mrs Alvey does not meet the criteria for interment in the churchyard which are as follows 1) Living in Lambley Parish at the time of death. 2) Dying in Lambley Parish. 3) On the Electoral Roll of the church at the time of death. Frances is to contact Ewa Strumnick the new Parish Clerk</p>	<p>Frances</p>

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	<p>to investigate the possibility of Mrs Alvey's ashes being interred in the Lambley Cemetery and then to write a letter to Mrs Alvey's daughter explaining that other applications for interment of ashes have been declined due to not meeting the criteria stated above, and suggesting that the village cemetery may be considered as a suitable alternative.</p> <p>There was discussion regarding space for further interments of the ashes of those people who do meet the criteria stated above. David Chambers is in the process of creating an up to date official copy of current interments and any space available for future reference.</p>	<p>Frances</p> <p>David</p>
<p>5</p>	<p><b>Priest in Charge/Rector's Report</b> not applicable due to the vacancy.</p>	
<p>6</p>	<p><b><u>Ministry &amp; Pastoral Care</u></b></p> <p><b>6.1 Safeguarding</b> - Jane is booked into her official Safeguarding Officer's Induction in October. Jane has now received all the paperwork from Chris Hodson the previous Safeguarding Officer.</p> <p>Nicky has undertaken some online Safeguarding Training at her own expenses. Frances has completed the Safeguarding - Domestic Abuse Awareness Training. It is believed that in due course the PCC members that are not LLMs will be expected to complete this training in due course.</p> <p><b>6.2 Children's Ministry</b> - Messy Church Sunday took place on 23.07.23 with All Age Worship, including crafts, coffee and croissants. It was well attended 30 people, and was much enjoyed by all including the regular Sunday congregation.</p> <p>Next Messy Church is to be on 16<sup>th</sup> September 15.00-17.00 and the theme will be Harvest.</p> <p>Jane and Nicky will shortly be setting the start date for the 10:10 course, for 11-16 year old. It will take place on a monthly basis, probably a weekday evening, using the Ugly Duckling resources that Jane has been given.</p> <p><b>6.3 Outreach - 6.3.1 Girls night Out</b> took place on 28<sup>th</sup> July - with a 1970's theme and food! It went very well - attended by women from the village and had a younger profile as it included some Messy Church mums. The next one is happening on 6<sup>th</sup> October and will be on a Country &amp; Western theme.</p> <p><b>6.3.2 Angel Festival</b> Frances has contacted both the Primary School and the Day Nursery inviting the children to make Angels to join our 'heavenly host' in December and is awaiting replies.</p> <p><b>6.3 Senior Care</b> - Frances advised that the monthly services at Nottingham Care Village are taking place with a regular attendance of 8 people. Unfortunately Jean Judson is not well so cannot accompany Frances on these visits/services. Frances would welcome suggestions for those who would benefit from a pastoral visit.</p> <p><b>6.5 Lambley Life</b> - Frances continues to provide input to this each month - many thanks go to Jane who covered the September content on Frances' behalf. Contributions are welcome for future months.</p> <p><b>6.6 Deanery Synod</b> Eleanor was unable to attend the meeting that took place in the summer as she was away on holiday - she will circulate the minutes from that meeting when she receives them.</p>	

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<b>7</b>	<p><b><u>Church Business</u></b></p> <p><b>7.1 Fabric</b> - the fire extinguishers have been serviced. The work on the downpipe on the boiler house has been completed. The annual boiler service and roof repairs are all in hand.</p> <p>Update on Faculty situation regarding the repairs to the church tower was given by Frances. As was thought the matter does not need a faculty as such as it is a 'List B' matter. However this must be applied for through the online faculty system. Frances is now registered on the system but, due to the delay in getting this matter underway, updated prices will need to be obtained before the formal List B application can be made. List B matters require the approval of the Archdeacon.</p> <p><b>7.2 Finance</b> - Eleanor advised the PCC of the latest financial situation and also discussed the contribution we have been able to make to the Parish Share/Giving for Ministry required by the Deanery. Eleanor reminded us that that we agreed to give £10,000 during 2023 however we have so far only been able to give £4,300 There may be funds at the end of the year to put a little extra in. We also need to agree what we feel we can offer in 2024 £6000</p> <p><b>7.3 Church Diary</b> - the PCC gave its agreement to the proposed concert of Christmas Music to be given by the Radcliffe Singalongs in church on Wednesday 22<sup>nd</sup> November starting at 2.30pm. There is to be no charge for admission or refreshments however donations to cover costs and for the upkeep of the church would be appreciated.</p> <p>Annual British Legion Salvation Army Carol Concert - there has been no request for a date to go in the church diary as yet, so it is unclear what is happening this year. It is usually on a Friday evening early in December, however 8<sup>th</sup> December will be Girls Night Out Christmas Special and 15<sup>th</sup> December is set aside for setting up the Angel Festival. Phil to try to get more information.</p> <p><b>7.4 Correspondence</b> - none other than has already been addressed.</p> <p><b>7.5 Any other business</b> - none <b>(which has been notified to the Chair before the meeting)</b></p>	<p>David</p> <p>David</p> <p>Phil</p>
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**Closing Prayers:** the meeting closed with the Grace.

**Date & Time of next meeting:** Wednesday 11<sup>th</sup> October 7.30pm in church